

Fleet U3A Annual Plan for Fixed Agenda Items 2026/27 Onwards

September	October	November	December	February	March	April	May	June
Events for the year to be reviewed	Finalise details for AGM	Review arrangements for paid tutor groups	Review arrangements for MMs and receive working proposal of speakers for following year	Review calendar of Events and Event arrangements	Review cost of annual membership fee	Annual Return to Charity Commission	Review GL Handbook and decide revisions, additions + deletions where necessary	Review and revise Fleet U3A 'advertising' leaflet
Receive financial report		Arrange induction of new committee members post AGM	Initiate data collection for new U3A programme	Review Fleet u3a Policies and Procedures	Succession Planning – who will be standing down at AGM? How to recruit new committee?	Review process of membership renewals	Send registration forms to GL's for enrolment in August	Review website and suggest changes if necessary
			Review Consolidated Minutes		Review data held on the Charity Commission website	Article in newsletter for May to remind GLs to make space for new members		Discuss any possible candidates for life membership